



Columbia West College

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Course Syllabus TOEFL	
Class Time	<u>Morning</u> Monday – Thursday 9:00 a.m. – 1:30 p.m. 6:00 p.m. – 10:30 p.m.
Instructional Mode	Residential training
Prerequisite	Placement by assessment.
Program Objectives	
<p>This program develops both English language and test-taking skills needed for the TOEFL iBT (internet-based test), including academic writing, critical reading-analysis, advanced listening comprehension, critical thinking, and verbal communication.</p>	
Learning Outcomes	<p>After you finish this program, you will be able to:</p> <ol style="list-style-type: none"> 1) Understand the types of reading and listening questions being asked on the TOEFL test; 2) Recognize distractors and appropriate steps for arriving at correct answers; 3) Perform discipline-appropriate exercises and activities to develop skill components on the TOEFL iBT; 4) Scan written texts and identify details and main points; 5) Paraphrase a variety of reading texts; 6) Take notes on a listening passage quickly and effectively; 7) Develop critical skills of self-evaluation; 8) Improve pronunciation, stress, rhythm and intonation; 9) Give a coherent oral response about a specific topic, within a given time limit, using appropriate vocabulary and grammatical structures; 10) Give a coherent written response about a specific topic using appropriate grammar, vocabulary and essay structure; 11) Utilize test-taking strategies and improve overall the listening, reading, writing, and speaking skills needed for the TOEFL iBT test.
Program Length	
The TOEFL program is an intensive 12-week course that prepares students to take the TOEFL iBT.	
Required Textbook (on rotation)	<p><u>Winter Term</u> Rogers, Bruce. <i>The Complete Guide to the TOEFL Test</i> (iBT Edition). Boston: Heinle, 2007. Print.</p> <p><u>Spring Term</u> Gallagher, Nancy. <i>Delta's Key to the TOEFL iBT: Complete Skill Practice</i>. 4th ed. McHenry: Delta Publishing Company, 2016. Print.</p> <p><u>Summer Term</u> Gear, Jolene, and Robert Gear. <i>Cambridge Preparation for the TOEFL Test</i>. 4th ed. New York: Cambridge University Press, 2006. Print.</p> <p><u>Fall Term</u> <i>ETS Official Guide to the TOEFL Test</i>. 5th ed. New York: McGraw Hill, 2016. Print.</p>
Recommended Textbooks & Supplementary Sources	<p><u>All Terms</u> <i>ETS Official TOEFL iBT Tests with Audio Volume 1</i>. New York: McGraw Hill, 2013. Print.</p> <p><i>ETS Official TOEFL iBT Tests with Audio Volume 2</i>. New York: McGraw Hill, 2016. Print.</p>

Assessment and Documentation: Your progress will be assessed throughout the 12 weeks of curriculum. You will receive a formal assessment at the end of each 4-week module. This assessment will be based on attendance, class participation, and timely completion of class assignments (quizzes, tests, in-class and homework assignments, and any other projects or assignments the instructor has assigned). At the end of each four-week module, you will be provided with unofficial transcripts. Your grades and Grade Point Averages (GPAs) will be calculated as follows:

Grade	Explanation	Percentage	Grade Point	Advancement
A	Excellent ☺☺☺	90 – 100%	4	Pass
B	Good ☺☺	80 – 89%	3	
C	Satisfactory ☺	70 – 79%	2	
D	Poor ☹	60 – 69%	1	Fail
F	Failing ☹☹	0 – 59%	0	

Your four-week module grade will consist of the following:

Type of Assessment	Percentage
TOEFL Simulation Test/Vocabulary Quizzes	50%
Homework	25%
Participation	15%
Attendance	10%

Attendance: Please come to class on time and return from breaks on time. If you miss more than 20% of your program, you **cannot** pass this class. You must attend at least 80% of all classes or risk being asked to leave the school (please see Student Handbook for more details). If you come to class late (fewer than 15 minutes) or leave class early (fewer than 15 minutes), you will be marked “tardy.” If you are more than 15 minutes late to class or leave more than 15 minutes early, you will be marked “absent.” Three tardies = one absence.

If you need to miss class, you must inform your teacher as soon as possible. Make-up homework and in-class assignments should be discussed with your teacher. You are expected to get contact information and the missing class notes, handouts, etc. from your classmates. Quizzes are given on Fridays (unless otherwise specified), so do not be absent on Fridays; no makeup quizzes will be given (except in unforeseen extenuating circumstances, or with advanced notice, and permission from Administration. Please note that you must be achieving SAP in order to be approved for make-up quizzes.)

Satisfactory Academic Progress: Please keep in mind that in order to maintain Satisfactory Academic Progress (SAP), each student at CWC needs to have at least a **2.0 GPA** (Grade Point Average) and a minimum of **80% cumulative attendance**.

In class decorum: Out of respect for other students please do not eat anything in class. To avoid spills, please use drinking bottles and tumblers with sealable, closed lids. Also, please turn off your cell phones during class or put them on “vibrate.” Please do not get up and exit the class during lectures in order to answer the phone (unless it is an emergency), as it is disruptive and disrespectful to the instructor and other students. No cell phone calls should be conducted in the classroom (including during break).

Learning Activities: The class will include direct instruction, in-class written and oral assignments, discussion, movies and short videos, role-playing, and other exercises. You are expected to:

- 1) Attend all classes.
- 2) Actively participate in all class activities.
- 3) Read all assigned material and complete assigned work before each class.
- 4) Successfully complete all assignments (in-class assignments, homework, projects, presentations, quizzes, tests, and any other graded material the instructor assigns).

Class Schedule: Please refer to the CWC Curriculum guide that is attached to this syllabus. Instructors will provide students with a specific class schedule, including assignments, due dates, field trips, etc.



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TOEFL Curriculum- Spring

MODULE	WEEK 1	WEEK 2	WEEK 3	WEEK 4
A	<p><u>Delta's Key to the TOEFL iBT</u></p> <p>Pretest Pages 7-26</p> <p>Reading:</p> <ul style="list-style-type: none"> Factual Information Page 27-42 Negative Factual Information: 50-54 <ul style="list-style-type: none"> Quiz 1 & 2; Pages 59-67 <p>Listening:</p> <ul style="list-style-type: none"> Intro 207-211 Gist/Main Topic 221-222 <ul style="list-style-type: none"> Details 223-225 <p>Speaking</p> <ul style="list-style-type: none"> Intro: Page 285-291 Q2: Paired Choice Pages 295-297 Q3: Campus Situation, Pages 308-311 <p>Writing</p> <ul style="list-style-type: none"> Intro Page 375 Integrated Writing: 375-378 Independent Writing Task 378-380 Integrated Writing 396-398 <p><u>Oxford Vocabulary</u> Chapter 1: Family <i>The Walking Marriage</i></p>	<p><u>Delta's Key to the TOEFL iBT</u></p> <p>Reading:</p> <ul style="list-style-type: none"> Vocabulary in Context Page 68-77 <ul style="list-style-type: none"> Quiz 3 Quiz 4 Inference Questions: Page 96-109 <p>Listening:</p> <ul style="list-style-type: none"> Intro 212-216 Details: 226-227 Quiz 1: 232-233 <p>Speaking</p> <ul style="list-style-type: none"> Q4 Academic Situation 314-317 <ul style="list-style-type: none"> Q4 Response 322-325 <p>Writing:</p> <ul style="list-style-type: none"> Integrated Writing Task 381-384 Integrated Writing Task 385; 399-400 <p><u>Oxford Vocabulary</u> Chapter 1: Family <i>The Neurological Basis of Love</i></p> <p>Test 1</p>	<p><u>Delta's Key to the TOEFL iBT</u></p> <p>Reading:</p> <ul style="list-style-type: none"> Purpose 110-122 <ul style="list-style-type: none"> Quiz 5 122 Paraphrasing 130-134 <p>Listening:</p> <ul style="list-style-type: none"> Details 228-229 Attitude/Purpose 234-236 <ul style="list-style-type: none"> Q2 246-7 <p>Speaking:</p> <ul style="list-style-type: none"> Q3 Campus Situation 312-313 Q4 Academic Situation 318-319 Q5 Lecture Summary 344-347 <p>Writing:</p> <ul style="list-style-type: none"> Independent Writing Task 418-421 Independent Writing task 423-427 <p><u>Oxford Vocabulary</u> Chapter 1: Family <i>Male Biological Clocks</i></p>	<p><u>Delta's Key to the TOEFL iBT</u></p> <p>Reading:</p> <ul style="list-style-type: none"> Insert Text/Coherence 143-150 <ul style="list-style-type: none"> Quiz 6 125-129 Summary 169-173 <p>Listening:</p> <ul style="list-style-type: none"> Inference/ Prediction 250-253 Function 266-270 <p>Speaking</p> <ul style="list-style-type: none"> Q6 Lecture Summary 348-349 Evaluating Integrated Speaking 352-354 Q2 Paired Choice 367 <p>Writing</p> <ul style="list-style-type: none"> Independent Writing task 334 (Topics) <p><u>Oxford Vocabulary</u> Chapter 3: Environment <i>Darwin and Evolution</i></p> <p>Test 2</p>

Revision Date: April 6, 2020

B	<p><u>Delta's Key to the TOEFL iBT</u></p> <p>Reading:</p> <ul style="list-style-type: none"> • Factual Information 55-58 • Negative Factual Information 78-84 • Vocabulary in Context Quiz 4 90-95 • Inference Question 105-109 <p>Listening:</p> <ul style="list-style-type: none"> • Inference 254-255 <p>• Listening Organization 272-275</p> <p>Speaking:</p> <ul style="list-style-type: none"> • Q4 Academic Situation 320 • Q6 Lecture Summary 363 (Question 4) • Q3 Campus Situation 356 • Q4 Academic Situation 365 #2 <p>Writing:</p> <ul style="list-style-type: none"> • Integrated Writing Task 401 • Sentence Structure 405-407 <p><u>Oxford Vocabulary</u> Chapter 2: Food <i>Understanding Calories</i></p>	<p><u>Delta's Key to the TOEFL iBT</u></p> <p>Reading:</p> <ul style="list-style-type: none"> • Coherence/Insert Text 151-152 • Prose Summary 174-176 <p>Listening:</p> <ul style="list-style-type: none"> • Quiz 3 248-249 • Organization 276 • Function 270 <p>Speaking:</p> <ul style="list-style-type: none"> • Extension Score Levels 357 • Q6: Lecture Summary 329 <p>Writing:</p> <ul style="list-style-type: none"> • Extension 422 • Extension 404 <p><u>Oxford Vocabulary</u> Chapter 2: Food <i>Fast-food Addiction</i></p> <p>Test 3</p>	<p><u>Delta's Key to the TOEFL iBT</u></p> <p>Reading:</p> <ul style="list-style-type: none"> • Paraphrasing 135-138 • Quiz 7 157-161 • Coherence 153-155 <p>Listening:</p> <ul style="list-style-type: none"> • Inference/Prediction 256-258 • Quiz 4 262-263 <p>Speaking:</p> <ul style="list-style-type: none"> • Q3 Campus Situation 361 • Q2 Paired Choice Topic Page 300 • Q6 Lecture Summary 370 Question 6 • Test 3 349-353 • Independent Writing Task 428 • Independent Writing Task Variety and Word Choice 438 <p><u>Oxford Vocabulary</u> Chapter 3: Environment <i>Ben & Jerry's Eco-Biz</i></p>	<p><u>Delta's Key to the TOEFL iBT</u></p> <p>Reading:</p> <ul style="list-style-type: none"> • Quiz 8 162-168 • Paraphrasing 139-141 • Prose Summary 177-182 <p>Speaking: Q4 Academic Situation 331</p> <p><u>Oxford Vocabulary</u> Chapter 3: Environment <i>Epi genetics</i></p> <p>Test 4</p>
C	<p><u>Delta's Key to the TOEFL iBT</u></p> <p>Reading:</p> <ul style="list-style-type: none"> • Quiz 9 196 • Prose Summary 182-183 <p>Listening:</p> <ul style="list-style-type: none"> • Inference/Prediction 259-261 • Quiz 5 264-265 • Quiz 6 277-278 <p>Speaking:</p> <ul style="list-style-type: none"> • Q3 Campus Situation 365 and 368 • Q2 Paired Choice 371 <p>Writing:</p> <ul style="list-style-type: none"> • Integrated Writing Task 394 • Integrated Writing Task 417 <p><u>Oxford Vocabulary</u> Chapter 5: Gender <i>A Brief History of Feminism and Masculism</i></p>	<p><u>Delta's Key to the TOEFL iBT</u></p> <p>Reading:</p> <ul style="list-style-type: none"> • Quiz 10 200-203 • Quiz 9 199 <p>Writing:</p> <ul style="list-style-type: none"> • Integrated Writing task 403 <p><u>Vocabulary</u> Chapter 6: Values <i>The Alchemist</i> <i>Evolution of Family</i></p> <p>Test 5</p>	<p><u>Delta's Key to the TOEFL iBT</u></p> <p>Reading:</p> <ul style="list-style-type: none"> • Quiz 10 Con't 204-206 <p>Listening:</p> <ul style="list-style-type: none"> • Attitude/Purpose 236-238 • Quiz 8 282-284 <p>Speaking:</p> <ul style="list-style-type: none"> • Q6 Lecture Summary 366 Question 4 • Test 1 481-485 • Q4 Academic Situation 327 <p>Writing:</p> <ul style="list-style-type: none"> • Independent Writing task 428 Topics • Test 3 Independent Writing Tasks 556 <p><u>Vocabulary</u> Chapter 6: Values <i>Cosmetic Surgery and the Beauty Premium</i></p>	<p><u>Delta's Key to the TOEFL iBT</u></p> <p>Speaking</p> <ul style="list-style-type: none"> • Q2 Paired Choice Topics 300 • Independent Writing 421 Topics <p><u>Oxford Vocabulary</u> Chapter 6: Values <i>Affirmative Action</i></p> <p>Test 6</p>

Oxford Preparation Course for the TOEFL iBT Exam. Oxford: Oxford University Press, 2011. Print.

Supplements

Official TOEFL iBT Tests. Volume 2. New York: McGraw Hill, 2016. DVD.

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